

INFORMATION AND INSTRUCTIONS REGARDING FORM PACKET TO BE USED DURING THE PILOT PROGRAM FOR F1 2023 SPECIAL EVENT

This document outlines the various requirements, deviations/waivers, and procedures required by the “Pilot Program for F1 2023 Special Event”

The following documents are part of the “Pilot Program for F1 2023 Special Event” Packet:

- a. Two (2) page fillable Application form – this is due to the NTA by September 18, 2023
- b. One (1) page fillable Tariff Request Form – this is due to the NTA by September 18, 2023
- c. A fillable Excel sheet for the information required regarding the “fleet list” – this is due to the NTA by November 15, 2023
- d. Two (2) page fillable Master Lease Agreement Form – form and leases due to NTA by November 24, 2023

The two (2) page Application Form must be printed, signed and dated in the required locations.

If the carrier intends to charge a tariff, different from the one(s) presently on file with the NTA, the Tariff form must be completed and submitted **by September 18, 2023**.

An original - containing original signatures - and two (2) copies of Application Form and Tariff Form must be submitted to the NTA by **4:30 p.m. on September 18, 2023**.

Late submission of the Request Form and Tariff Form will not be accepted.

Any required fees – as set out in the Application Form - must be paid at the time the Application Form and Tariff Form are submitted to the NTA.

Deviation/Waiver Requests: Carriers can request one or more deviations from specific portions of NAC 706.208 and NAC 706.210 regarding lease documents and to temporarily add leased vehicles to their fleet for the limited time frame of November 12, 2023 to November 22, 2023.

Each deviation is listed on the "APPLICATION FORM."

Each necessary deviation should be checked. Only one (1) **\$50.00 deviation fee** will be required regardless of the number of requested deviations.

1. Deviation/Waiver Explanations:

- Deviation Request 7(a) applies to fully regulated common carriers who will be submitting a “Master Lease Agreement Log” to comply with NAC 706.208(4).

- Deviation Request 7(e) applies to limousine carriers who will be submitting a “Master Lease Agreement Log” to comply with NAC 706.210(5)(a) & (b)(1).
- Deviation Request 7(f) permits deviation from providing a complete driver file as required by 49 CFR section 391.51; **STILL required to provide medical examiner certificate [391.43(g)] AND preemployment drug testing [382.301(a)]**
- The other noted Deviation/Waiver Requests are self-explanatory.

To establish market - at least one of the noted types of documents must be submitted by September 18, 2023.

Failure to submit market documents will result in the immediate rejection of the Pilot Program for F1 2023 Special Event Packet.

Other Required Information: Regardless of deviations, certain information and documents are still required to be submitted to the NTA – all of the below documents must be submitted **to the NTA by November 15, 2023 at 3:00 pm**

For Charter Bus – 16 or more passengers including the driver:

Fleet Documents:

1. Fleet List – Excel spreadsheet (**this is in addition to the Master Lease Agreement Log**)
 - a. **Carrier is to complete each cell on the sheet as set out in the blue writing**
2. A copy of each valid registration
3. US DOT Annual Vehicle inspection
4. 90 Pushout window, emergency door and markings log
5. Certificate of Insurance and schedule of autos – insurance must list certificated carrier as the certificate holder.
6. NTA Charter Bus Temporary Decals – no fee.

Driver Documents:

1. Driver List – part of the Excel spreadsheet
2. Driver permit
3. 391.65 form for each out of state driver
4. Driver’s License

For Charter Limousine – 15 or less passengers including the driver.

Fleet Documents:

1. Fleet List – Excel spreadsheet (**this is in addition to the Master Lease Agreement Log**)
 - a. **Carrier is to complete each cell on the sheet as set out in the blue writing**
2. A copy of each valid registration
3. US DOT Annual Vehicle inspection
4. Certificate of Insurance and schedule of autos – insurance must list certificated carrier as the certificate holder.
5. Apply for NTA Temporary Limo Decals - \$100.00 each vehicle (NRS 706.465)

Driver Documents:

1. Driver List – part of the Excel spreadsheet
2. Driver' s License
3. Medical Examiners Certificate CFR 391.43(g)
4. Pre-Employment drug test CFR 382.301(a)
5. NTA Driver Permit

10. The attached Excel spreadsheet establishes the required list of drivers. The carrier must provide all of the information as set out in the blue, as an example, on the spread sheet.

11. **Responsibility:** Carriers are responsible for ensuring that all leases are in place and available for inspection by November 24, 2023.

Master Lease Agreement Log: A Master Lease Agreement Log is one of the forms included in the Packet. The log must be completed and signed by an authorized manager or officer of the certificated carrier.

The leases must be attached to the Log.

The carrier must submit the Master Lease Agreement Log to the NTA by November 24, 2023.

12. The Master Lease Log is in addition to the attached Excel spreadsheet

13. Vehicles must be inspected by the NTA in order to receive temporary decals. It is envisioned that this inspection will be completed as the vehicles enter the parking area set aside for the F1 event.

It is not known at this time where those parking area(s) will be located.

The NTA will give the carriers notice of the location for the vehicle inspections on its website. Please review the website often.

Deadline:

This Request Form, Tariff Form (if needed) and payment to the NTA by **September 18, 2023**

IF THESE DOCUMENTS ARE LATE THEY WILL NOT BE CONSIDERED

State of Nevada Department of Business and Industry
Nevada Transportation Authority

**APPLICATION FOR TEMPORARY
EXPANSION OF AUTHORITY BY
FULLY REGULATED CARRIERS** **OR**

**APPLICATION FOR TEMPORARY
VEHICLES BY CHARTER BUS**

**During the F1 Special Event from 11/12/2023 to 11/22/2023
Pursuant to NRS 706.391**

CARRIER'S INFORMATION

1. Carrier's Name: _____ Carrier's CPCN: _____ *one form per CPCN*
2. Person to Contact for Additional Information re: this Request:
 - a. Name and Title: _____
 - b. Email Address: _____ Phone number: _____
3. Person to Contact During Event Time Frame:
 - a. Name and Title _____
 - b. Email Address: _____ Phone Number: _____

VEHICLE INFORMATION

4. Number of vehicles presently in fleet: _____ as of date _____
5. Permissible fleet size pursuant to CPCN: _____
6. Total number of additional vehicles requested:
 - a. Type(s) of vehicles to be added:
check all that apply
_____ charter/livery limousine _____ charter bus

DEVIATION/WAIVER REQUEST(S)

7. Requesting the following deviation(s):
Check all that apply
One \$50.00 deviation fee will apply
 - a. _____ NAC 706.208(4) request to deviate from requiring a lease be carried in each vehicle
 - b. _____ NAC 706.210 (2) – request to deviate from provision of lease(s) 10 days before execution
 - c. _____ NAC 706.210 (3)(c)(1) - request to have more than one-half (1/2) of fleet leased
 - d. _____ NAC 706.210 (5)(a) & (b)(1) – request to deviate from requiring copy of submitted lease and approval be carried in the vehicle(s)
 - e. _____ CFR 391.51(a) & (b)(1-5) & (b)(6-8) – request to deviate from providing full driver qualification file

8. Market to support the additional vehicles requested:

a. Provide as many of the following documents, as exist, to support the number of requested additional vehicles:

Check all that apply

____ Reservation manifests ____ Reservation deposits ____ Contracts/written agreements

At least one the above documents must be provided to receive authority for additional vehicles.

All market documents will be deemed confidential at the Authority's special general session.

9. Carrier must have furnished a complete and accurate 2022 annual report or the present request will automatically be rejected.

10. Complete attached tariff page(s) if proposing rate changes for this event

An additional \$10.00 filing fee will apply.

11. Carrier must be in good standing with the Authority.

12. Anticipated number of additional drivers: _____ and beginning employment date: _____

PAYMENT FOR FULLY REGULATED

\$200.00 Application fee

\$50.00 Notice fee

\$50.00 Deviation fee, if applicable

\$10.00 Tariff filing fee, if applicable

\$ _____ Enter total fee submitted

PAYMENT BY CHARTER BUS

\$50.00 Deviation fee, if applicable

\$ _____ Enter total fee submitted

COPIES

13. Original and two (2) extra copies.

SIGNATURE

14. I declare under penalty of perjury that the foregoing is true and correct.

Executed on date: _____

Signature: _____

Print Name: _____

Title: _____

PROCESS

This request will be considered by the full Authority at the **special general session** scheduled on **October 13, 2023 at 9:30 a.m.**

CPCN No. _____

Applicant's Legal Name
Applicant's d/b/a

Pilot Program for F1 Special Event Temporary Tariff

Tariff Rates for: Formula 1 Las Vegas Grand Prix

Dates in Effect: November 12, 2023 to November 22, 2023

Listed below are the rates, charges, and rules that will be in effect for this special event.

Issued:

Add date

Issued by:

Name

Company Name

Db a (if applicable)

Domicile Address

Domicile City, State
and Zip Code

