

**INFORMATION AND INSTRUCTIONS REGARDING CHARTER BUS FORM  
PACKET TO BE USED DURING THE PILOT PROGRAM FOR THE**

**2024 SUPER BOWL SPECIAL EVENT**

This document outlines the various requirements, deviations/waivers, and procedures required by the “Pilot Program for the 2024 Super Bowl Special Event”

The following documents are part of the “Pilot Program for the 2024 Super Bowl Special Event” Packet:

- a. Two (2) page fillable Application form – this is due to the NTA by December 20, 2023
- b. One (1) page fillable Tariff Request Form – this is due to the NTA by December 20, 2023

The two (2) page Application Form must be printed, signed and dated in the required locations.

If the carrier intends to charge a tariff, different from the one(s) presently on file with the NTA, the Tariff form must be completed and submitted **by December 20, 2023**.

An original - containing original signatures - and two (2) copies of Application Form and Tariff Form must be submitted to the NTA by **4:30 p.m. on December 20, 2023**.

Late submission of the Request Form and Tariff Form **will not be accepted**.

Any required fees – as set out in the Application Form - must be paid at the time the Application Form and Tariff Form are submitted to the NTA.

All the below documents must be submitted **to the NTA by Friday February 2, 2024 at 3:00 pm**

**For Charter Bus – 16 or more passengers including the driver:**

Fleet Documents:

1. Fleet List – Excel spreadsheet
2. A copy of each valid registration
3. US DOT Annual Vehicle inspection
4. 90 Pushout window, emergency door and markings log
5. Certificate of Insurance and schedule of autos – insurance must list certificated carrier as the certificate holder.
6. NTA Charter Bus Temporary Decals – no fee.

Driver Documents:

1. Driver List – part of the Excel spreadsheet
2. Driver Permit
3. 391.65 form for each out of state driver
4. Driver's License

1. The Excel spreadsheet which NTA Compliance will provide – **separately** - to each carrier will establish the fleet list and the list of drivers.

2. Vehicles must be inspected by the NTA in order to receive temporary decals.

Please contact NTA Compliance to request a date, time and location for the vehicle inspections to occur. Vehicle inspections must be completed by **Friday February 2, 2024 at 3:00 p.m**

**Deadline:**

This Request Form, Tariff Form (if needed) and payment to the NTA by **December 20, 2023**

**IF THESE DOCUMENTS ARE LATE THEY WILL NOT BE CONSIDERED**

State of Nevada Department of Business and Industry  
Nevada Transportation Authority

**APPLICATION FOR TEMPORARY  
VEHICLES BY CHARTER BUS**

**During the Super Bowl 2024 Special Event from 01/29/2024 to 02/14/2024  
Pursuant to NRS 706.391**

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CARRIER'S INFORMATION

- 1. Carrier's Name: \_\_\_\_\_ Carrier's CPCN: \_\_\_\_\_ *one form per CPCN*
- 2. Person to Contact for Additional Information re: this Request:
  - a. Name and Title: \_\_\_\_\_
  - b. Email Address: \_\_\_\_\_ Phone number: \_\_\_\_\_
- 3. Person to Contact During Event Time Frame:
  - a. Name and Title \_\_\_\_\_
  - b. Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_
- 4. Number of temporary buses requested: \_\_\_\_\_

PAYMENT FOR CHARTER BUS

\$10.00 Tariff filing fee, if applicable

\$ \_\_\_\_ Enter total fee submitted

COPIES

- 5. Original and two (2) extra copies.

SIGNATURE

- 6. I declare under penalty of perjury that the foregoing is true and correct.

Executed on date: \_\_\_\_\_ Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

PROCESS

This request will be considered by the full Authority at the **special general session** scheduled on **January 8, 2024 at 9:30 a.m.**

CPCN No. \_\_\_\_\_

Applicant's Legal Name  
Applicant's d/b/a

Pilot Program for Super Bowl Special Event Temporary Tariff

Tariff Rates for: 2024 Super Bowl Special Event

Dates in Effect: January 29, 2024 to February 14, 2024

Listed below are the rates, charges, and rules that will be in effect for this special event.

Issued:

Add date

Issued by:

Name  
Company Name and  
Dba (if applicable)  
Domicile Address  
Domicile City, State  
and Zip Code