

DEPARTMENT OF BUSINESS AND INDUSTRY

WebEx and Teleconferencing Instructions

Pursuant to Governor Sisolak's Declaration of Emergency Directive 006 (March 22, 2020), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended in order to mitigate the possible exposure or transmission of COVID-19 (Coronavirus). Accordingly, this hearing/meeting can be accessed via the video conference link or teleconference number below.

Video Conference Link Instructions:

(Please note your device must have microphone capabilities in order to participate in the web conference)

1. Open a browser on your computer and type in the following URL: <https://businessnv2.webex.com>
2. At the Join A Meeting screen, enter the following in the grey area labeled Enter meeting information:
146 053 4542
3. The next screen will ask for a password. Type in the following: **xuHMzy3WG55**
4. You may be prompted to download the Cisco Web App at this time. If so, download the app and follow the instructions. You may be asked to provide your name.

Teleconference Call Instructions:

1. On your cell phone or desk phone dial the following toll-free number:
1-844-621-3956
2. Next you will be asked for an access code or meeting number. Punch in the following: **146 053 4542**
3. At the next prompt push the # sign to be placed in the meeting.

Below are the instructions for use throughout the hearing/meeting.

1. Keep your phone or microphone muted until called upon.
2. If joining by web, please activate chat by clicking the dialogue balloon and enter the following information there for the meeting record:
 - a. Your first and last name.
 - b. The name of your company, if applicable.
 - c. Your contact information (phone, email, and mailing address)
3. If joining by phone, we will unmute you and ask you to state the same information requested in item 3 above.
4. For all comments, please do the following to let us know you wish to speak:
 - a. By web, type **"X"** in the chat box
 - b. By phone, press star three (***3**)
 - c. Wait to be recognized before unmuting your phone/mike to speak
State your name as you begin your comments for the record.