

STEVE SISOLAK
Governor

TERRY REYNOLDS
Director B&I

STATE OF NEVADA



DAWN GIBBONS
Chair

GEORGE ASSAD
Commissioner

R. DAVID GROOVER
Commissioner

DEPARTMENT OF BUSINESS AND INDUSTRY
NEVADA TRANSPORTATION AUTHORITY

This Meeting Notice and Agenda posted for public inspection in the following locations:

Clark County Court House, 200 Lewis Avenue, Las Vegas, NV 89101
Washoe County Court House, 75 Court Street Reno, NV 89501
Nevada State Library & Archives, 100 North Stewart Street Carson City, NV 89701
Grant Sawyer Building, 555 East Washington Avenue Las Vegas, NV 89101
Department of Business & Industry, 3300 West Sahara Avenue, Suite 425, Las Vegas, NV 89102
Department of Business & Industry, 1830 College Parkway Suite 100 Carson City, NV 89703
Legislative Counsel Bureau of Nevada, 401 South Carson Street Carson City NV 89701
Nevada Transportation Authority, 3300 West Sahara Avenue, Suite 200, Las Vegas, NV 89102
Nevada Transportation Authority, 1755 East Plumb Lane, Suite 229, Reno, NV 89502
Nevada Transportation Authority website: <http://www.nta.nv.gov>

MEETING NOTICE AND AGENDA

This is a notice of a duly authorized general session of the Nevada Transportation Authority scheduled for **Thursday, April 28, 2022, at 9:30 am (Items 1 through 58)**. Due to the expected lengthy duration of the general session, coupled with the limited capacity of the Authority's facilities, the Authority will hear **Items 59 through 82 commencing at 1:15 pm**, preceded and followed by additional public comment periods.

The public may attend the meeting via WebEx or via telephone pursuant to AB253. Public comment will be accepted by either mode of attendance as indicated on the agenda below. Members of the public may request the supporting material for this meeting by visiting the NTA's website and clicking on the "Attachments" link for the scheduled meeting, http://nta.nv.gov/About/Meetings/2022/2022_Mtg/ or by contacting **Patricia Erickson, Nevada Transportation Authority, 3300 West Sahara Ave., Suite #200, Las Vegas, Nevada 89102, (702) 486-8722, perickson@nta.nv.gov**

WEBEX LINK: <https://businessnv2.webex.com>

DIAL IN NUMBER: 1-844-621-3956

THURSDAY, APRIL 28, 2022, MEETING ACCESS CODE: 2492 208 9424

THURSDAY, APRIL 28, 2022, MEETING PASSWORD: xDr4mXcxU72

Members of the public may attend the meeting via WebEx or telephone. During the agenda participants will listen for their designated item number to be called and follow the instructions given at the meeting to comment.

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **WebEx Instructions**
5. **Public Comment** – Members of the public are invited to comment on items on the meeting agenda or on items not contained therein. No action may be taken on a matter raised during public comment until the matter itself has been specifically included on an agenda as an item for possible action.
6. **Approval of Agenda – FOR POSSIBLE ACTION**
7. **Approval of the Minutes of the March 24, 2022, Agenda Meeting – FOR POSSIBLE ACTION**
8. **Approval of the Minutes of the April 7, 2022, TNC Regulation Adoption Meeting Docket No. 21-10017– FOR POSSIBLE ACTION**
9. **Briefings from the Commissioners**
10. **Briefing from the Deputy Commissioner**
11. **Report of Legal Counsel**

ADMINISTRATIVE CITATIONS AND IMPOUNDMENTS

Please note that items 12 through 28 below may be voted on in a block unless a party to the matter requests an item number be pulled for consideration.

12. **Citation 22345** issued to CH Destinations, Inc. d/b/a Canyon Coach Lines for violation of NAC 706.381 (DG) – **FOR POSSIBLE ACTION**
13. **Citation 22651** issued to Edgar Perez, LLC d/b/a Eddy’s Towing for violation of NAC 706.311 and NRS 706.4477 (DG) – **FOR POSSIBLE ACTION**
14. **Citation 23554** issued to Ashley’s Towing Inc dba Ashley’s Towing for violation of NAC 706.4477(2)(b)(2) (DG) – **FOR POSSIBLE ACTION**
15. **Citations 21949 and 21950** issued to Alpha Transportation, LLC for violations of NRS 706.463 and NAC 706.203 (GA) – **FOR POSSIBLE ACTION**
16. **Citation 22612 and Impound I-4101** The impoundment pursuant to NRS 706.476 of a vehicle registered to and Citation 22612 issued to Cameron Batty/Best of Vegas Moving Co. for violation of NRS 706.386 and NRS 706.758 (GA) – **FOR POSSIBLE ACTION**

17. **Citation 22751 and Impounds I-4014 and I-4015** The impoundment pursuant to NRS 706.476 for vehicles registered to and Citation 22751 issued to Parmenides Martinez-Hernandez for violation of NRS 706.386 and NRS 706.758 (GA) – **FOR POSSIBLE ACTION**
18. **Citation 22886 and Impound I-3809** The impoundment pursuant to NRS 706.476 for a vehicle registered to and Citation 22886 issued to Kenny Varona Sanchez for violation of NRS 706.386 and NRS 706.758 (GA) – **FOR POSSIBLE ACTION**
19. **Citation 23516 and Impound I-3823** The impoundment pursuant to NRS 706.476 for a vehicle registered to and Citation 23516 issued to Jorge Armando Ramirez for violation of NRS 706.386 and NRS 706.758 (GA) – **FOR POSSIBLE ACTION**
20. **Impound I-4283** The impoundment pursuant to NRS 706.476 of a vehicle registered to Hertz Vehicles, LLC (GA) – **FOR POSSIBLE ACTION**
21. **Citation 20032, 20033, 22893 and 22934** issued to American Stage Lines Inc. for violation of NRS 706.386 (4 counts) (RDG) – **FOR POSSIBLE ACTION**
22. **Citation 21448** issued to Sunset Limousine for violations of NRS 706.386 and NRS 706.758 (RDG) – **FOR POSSIBLE ACTION**
23. **Citations 22025, 22951 and 22952** issued to Lyft, Inc. for violations of NRS 706A.180(2) (38 counts), NRS 706A.160(2) (5 counts), NRS 706A.160(2)(A)(5), NRS 706A.160(2)(A)(4) (3 counts) and NRS 706A.160(4) (8 counts) (RDG) – **FOR POSSIBLE ACTION**
24. **Citation 22611** issued to Craig Gilliam/Five Star Moving for violation of NRS 706.758 (RDG) – **FOR POSSIBLE ACTION**
25. **Citation 22613 and Impound I-3674** The impoundment pursuant to NRS 706.476 of a vehicle registered to and Citation 22613 issued to On The Go Transpo, LLC/Jose Magana-Lopez for violation of NRS 706.386 and NRS 706.758 (RDG) – **FOR POSSIBLE ACTION**
26. **Citation 22729** issued to Scott Chesher for violation of NAC 706.2473 ref. 49 CFR 391.41 (RDG) – **FOR POSSIBLE ACTION**
27. **Citation 22855 and Impound I-3664** The impoundment pursuant to NRS 706.476 of a vehicle registered to and Citation 22855 issued to Christopher Shockley for violations of NRS 706.386 and NRS 706.758 (RDG) – **FOR POSSIBLE ACTION**
28. **Citation 23001** issued to Luxury Limousine of Las Vegas, LLC for a violation of NRS 706.251 (RDG) – **FOR POSSIBLE ACTION**

**APPLICATIONS FOR CERTIFICATES OF PUBLIC CONVENIENCE AND
NECESSITY TO PROVIDE TOW CAR SERVICE**

29. **Docket 21-10030** The Application of Andrometer Towing, LLC for a certificate of public convenience and necessity to provide consent-only tow car service by tow car vehicle within the State of Nevada. Staff investigation concluded. (DG) – **FOR POSSIBLE ACTION**

30. **Docket 21-11004** The Application of Speedy Roadside, LLC for a certificate of public convenience and necessity to provide consent-only tow car service by tow car vehicle within the State of Nevada. Staff investigation concluded. (GA) – **FOR POSSIBLE ACTION**
31. **Docket 21-12034** The Application of Gatowing Family, LLC for a certificate of public convenience and necessity to provide consent-only tow car service by tow car vehicle within the State of Nevada. Staff investigation concluded. (GA) – **FOR POSSIBLE ACTION**
32. **Docket 22-02002** The Application of Grab N Go Towing, LLC for a certificate of public convenience and necessity to provide consent-only tow car service by tow car vehicle within the State of Nevada. Staff investigation concluded. (DG) – **FOR POSSIBLE ACTION**

**APPLICATIONS FOR CERTIFICATES OF PUBLIC CONVENIENCE AND
NECESSITY TO PROVIDE CHARTER BUS SERVICE**

33. **Docket 20-12013** The Application of Lux Bus America Co., Inc. for approval of a certificate of public convenience and necessity to provide charter bus service within the State of Nevada. Staff investigation concluded. (GA) – **FOR POSSIBLE ACTION**
34. **Docket 21-10021** The Application of WTH Commercial Services, LLC for final approval of a certificate of public convenience and necessity to provide charter bus service within the State of Nevada. Staff investigation concluded. (DG) – **FOR POSSIBLE ACTION**

MOTION TO EXTEND COMPLIANCE PERIOD

35. **Docket 20-11018** The motion to extend the compliance period to September 30, 2022, for the application of The Butler Transportation of Las Vegas, LLC d/b/a Top Notch Party Bus of Las Vegas. This required retroactive approval. Staff investigation concluded. – **FOR POSSIBLE ACTION**

REQUEST FOR TEMPORARY DISCONTINUANCE

36. **Docket 22-03033** The temporary discontinuance from March 18, 2022, through September 18, 2022, of service provided by Eagle Ridge Capital, LLC d/b/a DeanMark Roadside Assistance under CPCN 7461. Staff investigation concluded. – **FOR POSSIBLE ACTION**

REQUEST TO EXTEND TEMPORARY DISCONTINUANCE

37. **Docket 20-03022** The request to extend temporary discontinuance from March 18, 2022 through September 18, 2022, of services provided by Portofino Tours Service, Inc. d/b/a SEEUSATOURS under CPCN Permit MV 6142, Sub 1, and if denied, Staff's recommendation to issue an Order To Show Cause as to why the CPCN should not be revoked. Staff investigation concluded. – **FOR POSSIBLE ACTION**

38. **Docket 20-03034** The request to extend temporary discontinuance from March 20, 2022 through May 20, 2022, of services provided by Vegas Strip Transportation, LLC d/b/a Vegas Strip Transportation under CPCN 2143, and if denied, Staff's recommendation to issue an Order To Show Cause as to why the CPCN should not be revoked. – **FOR POSSIBLE ACTION**
39. **Docket 20-04034** The request to extend temporary discontinuance from March 17, 2022 through September 17, 2022, of services provided by AKT, LLC d/b/a AKT under CPCN 2261, and if denied, Staff's recommendation to issue an Order To Show Cause as to why the CPCN should not be revoked. – **FOR POSSIBLE ACTION**
40. **Docket 21-04013** The request to extend temporary discontinuance from March 18, 2022 through September 18, 2022, of services provided by U.S. Party Bus, LLC d/b/a U.S. Party Bus under CPCN 2218, and if denied, Staff's recommendation to issue an Order To Show Cause as to why the CPCN should not be revoked. - **FOR POSSIBLE ACTION**

EXPIRED TEMPORARY DISCONTINUANCE

41. **Docket 20-01011** The expired temporary discontinuance from September 28, 2021 through March 26, 2022, of services provided by Vegas Black Car, LLC d/b/a VBC under CPCN 2256 and Staff's recommendation to issue an Order to Show Cause as to why the CPCN should not be revoked. Staff investigation concluded. – **FOR POSSIBLE ACTION**
42. **Docket 20-02010** The expired temporary discontinuance from June 14, 2021 through December 14, 2021, of services provided by Power Wheels Towing, L.L.C. d/b/a Power Wheels Towing under CPCN 7396 and Staff's recommendation to issue an Order to Show Cause as to why the CPCN should not be revoked. Staff investigation concluded. – **FOR POSSIBLE ACTION**
43. **Docket 20-03014** The expired temporary discontinuance from March 11, 2021 through March 11, 2022, of services provided by Las Vegas Transportation & Tours, LLC d/b/a LVTT under CPCN 2268 and Staff's recommendation to issue an Order to Show Cause as to why the CPCN should not be revoked. Staff investigation concluded. – **FOR POSSIBLE ACTION**
44. **Docket 20-04021** The expired temporary discontinuance from September 20, 2021 through March 20, 2022, of services provided by Motodudes, Inc. d/b/a Red Rock Magical Mystery Tour, Magical Mystery Tours, The Desert Duck, Red Rock Scooter Tours, Red Rock Discovery Tours under CPCN 1137 and Staff's recommendation to issue an Order to Show Cause as to why the CPCN should not be revoked. Staff investigation concluded. – **FOR POSSIBLE ACTION**
45. **Docket 20-04027** The expired temporary discontinuance from February 23, 2021 through February 22, 2022, of services provided by Uthiopia, LLC, d/b/a Winner Transportation under CPCN 2151, Sub 2, and Staff's recommendation to issue an Order to Show Cause as to why the CPCN should not be revoked. Staff investigation concluded. – **FOR POSSIBLE ACTION**

46. **Docket 20-05012** The expired temporary discontinuance from March 18, 2021 through March 17, 2022, of services provided by Annie Bananie Charters, LLC under CPCN 2214 and Staff's recommendation to issue an Order to Show Cause as to why the CPCN should not be revoked. Staff investigation concluded. – **FOR POSSIBLE ACTION**
47. **Docket 20-05017** The expired temporary discontinuance from May 16, 2021 through November 15, 2021, of services provided by Nevada Relocation Services, LLC under CPCN 3367 and Staff's recommendation to issue an Order to Show Cause as to why the CPCN should not be revoked. Staff investigation concluded. – **FOR POSSIBLE ACTION**
48. **Docket 20-07017** The expired temporary discontinuance from January 24, 2021 through January 23, 2022, of services provided by Double Decker Bus Company of Las Vegas, LLC d/b/a Double Decker Bus Co. under CPCN 2120 and Staff's recommendation to issue an Order to Show Cause as to why the CPCN should not be revoked. Staff investigation concluded. – **FOR POSSIBLE ACTION**
49. **Docket 20-07020** The expired temporary discontinuance from September 15, 2021 through March 22, 2022, of services provided by Desert Sky Transportation, Inc. d/b/a Desert Sky under Permit MV 6138, Sub 2, and Staff's recommendation to issue an Order to Show Cause as to why the Permit should not be revoked. Staff investigation concluded. – **FOR POSSIBLE ACTION**
50. **Docket 20-08020** The expired temporary discontinuance from February 20, 2021 through February 19, 2022, of services provided by Start Express Transportation, LLC under CPCN 2208 and Staff's recommendation to issue an Order to Show Cause as to why the CPCN should not be revoked. Staff investigation concluded. – **FOR POSSIBLE ACTION**
51. **Docket 20-10018** The expired temporary discontinuance from March 10, 2021 through March 9, 2022, of services provided by A&K Towing and Recovery, Inc. under CPCN 7300 and Staff's recommendation to issue an Order to Show Cause as to why the CPCN should not be revoked. Staff investigation concluded. – **FOR POSSIBLE ACTION**
52. **Docket 21-03004** The expired temporary discontinuance from March 1, 2021 through February 28, 2022, of services provided by Erik McKissick d/b/a Active Movers under CPCN 3347 and Staff's recommendation to issue an Order to Show Cause as to why the CPCN should not be revoked. Staff investigation concluded. – **FOR POSSIBLE ACTION**

NAME CHANGES

53. **Docket 22-02015** The Petition of All Star Towing, LLC d/b/a All Star Towing for approval to add a second fictitious name to do business as Superior Towing for services provided under CPCN 7317. Staff investigation concluded. – **FOR POSSIBLE ACTION**

FINANCIAL RATES AND TARIFFS

54. **Docket 22-03005** The Application of United Moving Solutions, Inc. d/b/a United Moving Solutions for approval of a tariff rate modification for services conducted under CPCN 3371. Staff investigation concluded. – **FOR POSSIBLE ACTION**
55. **Docket 22-03012** The Application of Champion Movers, LLC d/b/a Champion Movers for final approval of a tariff rate modification for services conducted under CPCN 3337, Sub 3. Staff investigation concluded. – **FOR POSSIBLE ACTION**
56. **Docket 22-03035** The Application of Las Vegas VIP Limousines, LLC d/b/a VIP Limousines of Nevada for approval of a tariff rate modification for services conducted under CPCN 1103, Sub 1. Staff investigation concluded. – **FOR POSSIBLE ACTION**
57. **Docket 22-03047** The Application of Sin City BJ, LLC d/b/a Zippy Shell of Las Vegas, Zippy Shell for final approval of a tariff rate modification for services conducted under CPCN 3380. Staff investigation concluded. – **FOR POSSIBLE ACTION**
58. **Public Comment** – Members of the public are invited to comment on items on the meeting agenda or on items not contained therein. No action may be taken on a matter raised during public comment until the matter itself has been specifically included on an agenda as an item for possible action.

1:15 PM AFTERNOON SESSION

59. **WebEx Instructions**
60. **Public Comment** – Members of the public are invited to comment on items on the meeting agenda or on items not contained therein. No action may be taken on a matter raised during public comment until the matter itself has been specifically included on an agenda as an item for possible action.

APPLICATIONS FOR DRIVER PERMITS

(Closed sessions may be held for items 61 through 63 to consider character, alleged misconduct, professional competence, and physical or mental health pursuant to NRS 241.030.)

61. **Permit 12371** The Authority will determine whether to grant the application of James Kulcsar for issuance of a driver's permit pursuant to NRS 706.462. Staff investigation concluded. – **FOR POSSIBLE ACTION**
62. **Permit 12518** The Authority will determine whether to grant the application of Michael Graham for issuance of a driver's permit pursuant to NRS 706.462. Staff investigation concluded. – **FOR POSSIBLE ACTION**
63. **Permit 12543** The Authority will determine whether to grant the application of Keith Carter for issuance of a driver's permit pursuant to NRS 706.462. Staff investigation concluded. – **FOR POSSIBLE ACTION**

PETITION FOR LEAVE TO INTERVENE

64. **Docket 21-10020** The Authority will determine whether to affirm or reverse the Order Denying Both of the Petitions for Leave to Intervene Submitted by (1) GMT CARE and (2) LifeTrans regarding the Application of WMT Enterprises, LLC - **FOR POSSIBLE ACTION**
65. **Docket 21-07013** The Authority will determine whether to affirm or reverse the Order Denying GMT CARE LLC's Petition for Leave to Intervene in the Application of Comfort Care Transportation, LLC - **FOR POSSIBLE ACTION**

APPLICATIONS FOR FULLY REGULATED CARRIERS

66. **Docket 18-03017** The Petition requesting a second extension of the Temporary Transfer of Operating Rights of Strip Limousine Services, LLC d/b/a Strip Limo granted under CPCN 1131, Sub 2, to Strip Limo, LLC during the pendency of the sale and transfer filed under Docket 21-11012 and the Petition for interim approval to cover any gap in the dates. Staff investigation concluded. - **FOR POSSIBLE ACTION**
67. **Docket 18-08033** The Petition requesting a second extension of the Temporary Transfer of Operating Rights of Abraham Limo Service, Inc. d/b/a ALV granted under CPCN 1104, Sub 3, to Crown Limo, LLC during the pendency of the sale and transfer filed under Docket 18-08033 and the Petition for interim approval to cover any gap in the dates. Staff investigation concluded. - **FOR POSSIBLE ACTION**
68. **Docket 19-06030** The Application of LIFETRANS, Inc. for a status check of the approval granted for an expansion of operating authority provided under MV 6153. Staff investigation concluded. (GA) – **FOR POSSIBLE ACTION**
69. **Docket 19-07033** The Petition requesting a second nine (9) month extension of the Temporary Transfer of Operating Rights of AWG Ambassador, LLC d/b/a Universal Limousine Services, granted under CPCN 1068, Sub 9, to Universal Limousine Services, LLC d/b/a ULS and the Petition for interim approval to cover any gap in the dates. Staff investigation concluded. - **FOR POSSIBLE ACTION**
70. **Docket 21-08006** The Application of AWG Ambassador, LLC d/b/a Ambassador Limousine, AWG Ambassador, AWG Charter Services for approval of an expansion of operating authority to do provide services in Washoe, Douglas, Lyon and Storey Counties and Carson City, Nevada under CPCN 1041, Sub 6. Staff investigation concluded. (DG) – **FOR POSSIBLE ACTION**
71. **Docket 21-10020** The Application of WMT Enterprises, LLC d/b/a WMT Medical Transportation for a Permit to operate as a contract motor carrier in the State of Nevada. Staff investigation concluded. (RDG) – **FOR POSSIBLE ACTION**

ORDERS TO SHOW CAUSE

72. **Docket 22-01021** Order to Show Cause issued to Arrowhead Services, LLC as to why Certificate of Public Convenience and Necessity 7352 should not be revoked. Tabled from prior general session - **FOR POSSIBLE ACTION**
73. **Docket 22-02025** Order to Show Cause issued to Nevada Relocation Services, LLC as to why Certificate of Public Convenience and Necessity 3367 should not be revoked. - **FOR POSSIBLE ACTION**

APPLICATIONS TO DISMISS

74. **Docket 20-11026** The Application of 7 Rays Transport & Towing, LLC for a CPCN to provide consent-only tow car service within the State of Nevada. (GA) Deputy Commissioner's Motion to Dismiss Application. – **FOR POSSIBLE ACTION**
75. **Docket 21-02019** The Application of Towing Max Services, LLC for a CPCN to provide consent-only tow car service within the State of Nevada. (GA) Deputy Commissioner's Motion to Dismiss Application. – **FOR POSSIBLE ACTION**

DISCUSSION ITEMS

76. **Docket 22-04003** Discussion regarding immediate fuel surcharge for all carriers while fuel surcharge tables are determined to mitigate the higher costs of fuel. - **FOR POSSIBLE ACTION**
77. **Docket 22-04004** Discussion regarding the definitions of skilled and unskilled labor for non-consent tow car services to determine whether the rates are just and reasonable based on the laborer's qualifications and the effect of adjusting these rates on current non -consent tow car operators that may have these rates in their tariff. - **FOR POSSIBLE ACTION**
78. **Docket 22-04007** Model Tow Tariff revision regarding lien fees for compliance with NAC 706.4468 section 3 and NAC 706.4479 section 3. Staff investigation concluded. – **FOR POSSIBLE ACTION**
79. **Docket 22- 03049** Discussion regarding NAC 706.3968(2) and the broad discretion conferred on each presiding officer to either (1) grant or (2) deny or (3) set the petition for further proceedings when review a Petition for Leave to Intervene and given this broad regulatory discretion and regardless of prior intervenor decisions, a presiding officer is not required to automatically or regularly grant a Petition for Leave to Intervene. **(RDG) – FOR DISCUSSION**

80. Docket 22-03050 Discussion regarding whether a Petition for Leave to Intervene in a proceeding related to an application for a certificate of public convenience should contain facts which establish compliance with NAC 706.3966(2)(a)(1) AND (2) OR should contain facts which establish compliance with NAC 706.3966(b) before a presiding officer reaches the statutory conclusion that “the petitioner shall be deemed to have a direct and substantial interest in the proceeding if the petitioner demonstrates that he or she is authorized to provide the same type of service within the same territory as that which the applicant for the certificate purposes to provide.” **(RDG) – FOR DISCUSSION**

81. Docket 22-03051 Discussion regarding the interplay between the concluding statutory language of NAC 706.3966 (direct and substantial interest) and **NRS 706.391(3)** which specifies “the Authority shall not find that the potential creation of competition in a territory which may be caused by the granting of the certificate...by itself, will unreasonable and adversely affect other carriers operating in the territory for the purposed of” NRS 706.391.(2)(c) (granting application as it will not unreasonably and adversely affect other carriers operating in the same territory) **(RDG) – FOR DISCUSSION**

82. Adjournment

In accordance with Nevada’s Open Meeting Law, the Authority may consider agenda items taken out of order. The Authority may combine two or more agenda items for consideration. The Authority may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The Authority may continue the meeting as deemed necessary. The Authority, at its discretion, may take public comment during times other than the designated Public Comment agenda items. The Authority reserves the right to limit public comment to three minutes. Comment may not be restricted based on viewpoint.

Note: The Nevada Transportation Authority (NTA) is pleased to make reasonable accommodations and will assist and accommodate people with a disability who wish to attend its meetings and hearings. If special arrangements are necessary, please contact the NTA in Las Vegas at (702) 486-3303 or in Reno at (775) 687- 9790 as far in advance of the meeting or hearing as possible.